

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
OF
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY**
S.P.G.ChidambaraNadar – C. Nagammal Campus
S.P.G.C. Nagar, K.Vellakulam - 625 701 (Near **VIRUDHUNAGAR**).

Phone: 04549 - 278791, 278171 Fax: 04549-278172 E-mail: mail@kamarajengg.edu.in

Dr. S.SENTHIL
CHAIR PERSON

Date: 23-11-2022

**PROCEEDINGS OF THE 23rd INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY,
HELD AT 4.00 PM ON 23.11.2022**

MEMBERS PRESENT:

Thiruvallargal

1. Dr. S. Senthil,
Principal (i/c),
Kamaraj College of Engineering and Technology,
Chairperson of Internal Quality Assurance Cell (IQAC).
2. Mr. T.J. Jeyakumar,
Chairman,
Kamaraj College of Engineering and Technology Managing Board,
Virudhunagar,
Management Representative.
3. Dr. T. Pandiselvi,
Assistant Professor / ECE,
Kamaraj College of Engineering and Technology,
Co-ordinator / Director, Internal Quality Assurance Cell (IQAC)
4. Mr. M. Rajesh,
Superintendent/Administrative Office,
Kamaraj College of Engineering and Technology,
Administrative Office.
5. Dr. M. Sudalaimani,
Training Development & Placement Officer,
Kamaraj College of Engineering and Technology,
Administrative Officer.

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6. Dr. R. Suresh Babu,
Dean Academics,
Kamaraj College of Engineering and Technology,
Teacher.
7. Dr. S. Gandhi,
Controller of Examinations,
Kamaraj College of Engineering and Technology,
Teacher.
8. Dr. A. Anandh,
NAAC Coordinator,
Kamaraj College of Engineering and Technology,
Teacher.
9. Dr. S. Thangakasi Rajan,
NBA Coordinator,
Kamaraj College of Engineering and Technology,
Teacher.
10. Dr. A. Meenakshi,
Professor & Head / CSE,
Kamaraj College of Engineering and Technology,
Teacher.
11. Mr. M.V.R.R. Manickavel,
Nominee of Local Society.
12. Mr. P.M.S.N.K.N. Anandavel,
Nominee of Local Society.
13. Er. N. Mareesh,
Cognizant Technology solutions,
Chennai,
Nominee of Alumni.
14. Er. Prakash Raman,
General Manager, HCL Technologies, Madurai,
Nominee of Industry Person.
15. Er. R.K. Durgesh,
Senior Project Engineer, Wipro, Chennai,
Nominee of Industry Person.
16. Ms. Sanju Roy, IV-BT,
Nominee of Student.

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Special Invitees:

Sl.No	Name of the Staff	Designation and Dept.
1.	Dr. T. Prathiba	Assistant Professor & Head(i/c) / ECE
2.	Dr. E. Vakalmalar	Associate Professor & Head / IT
3.	Dr. R. Shyam Kumar	Professor & Head / BT
4.	Dr. D. Prince Winston	Professor & Head / EEE & EIE
5.	Dr. S.S. Saravanakumar	Associate Professor & Head / Mech
6.	Dr. K. Kannan	Professor & Head / MTRE
7.	Dr. R. Lakshmi	Professor & Head / CIVIL
8.	Dr. K. Thanalakshmi	Associate Professor / First Year Coordinator
9.	Dr. A. Maheswari	Associate Professor & Head / Maths
10.	Dr. M. Shanthi	Assistant Professor & Head / Physics
11.	Dr. N. Sundararajan	Associate Professor & Head / English
12.	Dr. T. Dhanalakshmi	Associate Professor & Head / Chemistry
13.	Dr. S. Praveen Kumar	Assistant Professor/CSE

Item no.	Agenda items	Points discussed / resolution
023.01.00	Welcome address	The Principal and IQAC Chairperson gave a warm welcome to all the members. Dr. S. Praveen Kumar presented about the creation of Incubation Centre KAMARAJ TECHNO PARK in our college and informed the benefits of the KAMARAJ TECHNO PARK to the members.
023.02.00	Approval of the Minutes of the 21 st meeting	Read and approved. The members suggested that the plan of the TDP cell for the students of I, II, III and IV may be reframed to include Soft Skills programme during the First Year. They stressed the importance of interpersonal skills.

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023.03.00	Report on Academic Activities, and Institutional Awards.	IQAC coordinator presented a report on Academic Activities and Institutional Awards during the period of August 2022 to October 2022. All the activities and achievements are highly appreciated by the IQAC members.
023.04.00	Report on Faculty Achievements	IQAC coordinator presented a report on Faculty achievements by various departments of our institution during the period of August 2022 to October 2022. All the achievements are lauded by the IQAC members.
023.05.00	Report on Research and Developmental Activities	The IQAC Coordinator presented the report on project proposal submitted, Ph.D. registration details, industries visited by the faculty members, IPR, III and IIC, EDC cell activities and MoUs signed with various industries.
023.06.00	Report on Student Activities / Achievements	The IQAC Coordinator explained the student activities and achievements.
023.07.00	Report on Training, Development and Placement Cell Activities	The report on the TDP cell highlighted the number of placements and the average salary for this year till now.
023.08.00	Report on Exam Cell Activities	IQAC coordinator presented the results of End Semester Examinations Even Semester for the batch 2021-2022. Though the results are good compared to the affiliated colleges, the members suggested that efforts should be taken to achieve 100 % pass in first year courses.

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		<p>College Exam Cell is introducing software named Prashan software which is a semi-automatic question paper Generator. The committee Members suggested to incorporate this software as a fully automatic one to generate multiple question papers for Examination.</p> <p>The efforts taken by the Exam cell toward Five star rating and Prashan software is appreciated by the IQAC Committee members.</p>
023.09.00	New Formats to Consider and Approve	The IQAC coordinator outlined the necessary formats for various academic, administrative and research. Members reviewed the formats and approved them.
023.10.00	Any other items – IQAC Initiatives	<p>It was informed that the following programs are planned by the IQAC in the next three months.</p> <p>Programs Planned by IQAC</p> <ol style="list-style-type: none"> 1.Program on "Prevention of Sexual Harassment of women at workplace" on December 5,2022 for our college women faculty members. 2.One-day Hands-on Training on "Microsoft Office Tools" on December 9, 2022 for Non-Teaching External and Internal Staff Members. 3.Three-day Workshop on "Role of Assessment and Accreditation towards improving the Quality of Education and National Educational Policy implementation in Higher Educational Institutions" from 08-02-2023 to 10-02-2023.

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023.11.00	Any other Items - Suggestions from Members	<p>The members insisted that the students should be taught soft skills in the First Year in order to improve their attitude, behaviour, and emotional intelligence. Students should be taught about setting objectives, career opportunities, and teamwork throughout their first year. In the second year, aptitude training should be provided. Mini projects should be assigned in the third and fourth years, as well as training in time management, communication skills, and self-discipline.</p> <p>The members appreciated the efforts taken by the institute to improve the interpersonal skills of the students. The members suggested that efforts should be taken to improve the speaking skills of the students. The members requested that one hour may be allotted to improve the spoken English skill of the students from the first year itself.</p> <p>The members suggested to include the latest technology Chatbots in our Institutional website to know the information about our college admission and other infrastructure. They also suggested to include students for developing Chatbots with the help of faculty mentors.</p>
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		The members appraised about our college infrastructure, Special laboratory, value added courses and mentoring facilities created by our Management. They also suggested that all these specialities in our institute should be made known to all the stake holders.
023.12.00	To Fix the Date for Next Meeting	The next meeting will be held tentatively during the third week of February 2023.
023.13.00	Vote of thanks	Dr. A. Anandh, the NAAC coordinator proposed the vote of thanks.


IQAC Coordinator

Dr. T. Pandiselvi, M.E.,Ph.D.,
Coordinator
Internal Quality Assurance Cell
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PRINCIPAL

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