

INTERNAL QUALITY ASSURANCE CELL (IQAC)
OF
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY
S.P.G.ChidambaraNadar – C. Nagammal Campus
S.P.G.C. Nagar, K.Vellakulam - 625 701 (Near **VIRUDHUNAGAR**).

Phone: 04549 - 278791, 278171

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Dr. S.SENTHIL
CHAIR PERSON

Date: 29.01.2022

PROCEEDINGS OF THE 20th INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY,
HELD AT 4.00 PM ON 29.01.2022

MEMBERS PRESENT:

Thiruvallur

1. Dr. S.Senthil
Principal (i/c),
Kamaraj College of Engineering and Technology,
Chairperson of Internal Quality Assurance Cell (IQAC)
2. Mr. T.J.Jeyakumar,
Chairman,
Kamaraj College of Engineering and Technology Managing Board,
Virudhunagar.
Management Representative
3. Dr. I.Ganesh Moorthy,
Associate Dean (Academic Courses),
Kamaraj College of Engineering and Technology,
Co-ordinator / Director, Internal Quality Assurance Cell (IQAC)
4. Mr. M.Rajesh,
Superintendent/Administrative Office,
Kamaraj College of Engineering and Technology,
Administrative Officer
5. Er. A.Azarudeen,
Training Development & Placement Officer,
Kamaraj College of Engineering and Technology,
Administrative Officer

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6. Dr. R.Suresh Babu,
Dean (Academic Courses),
Kamaraj College of Engineering and Technology,
Teacher
7. Dr. D.Prince Winston,
Dean (Research),
Kamaraj College of Engineering and Technology,
Teacher
8. Dr. S.Kalyani,
Controller of Examinations
Kamaraj College of Engineering and Technology,
Teacher
9. Dr. A.Anandh,
NAAC Coordinator
Kamaraj College of Engineering and Technology,
Teacher
10. Dr. S.Thangakasi Rajan,
NBA Coordinator
Kamaraj College of Engineering and Technology,
Teacher
11. Dr. S.Meenakshi,
Associate Prof & Head / CSE
Kamaraj College of Engineering and Technology,
Teacher
12. Mr. M.V.R.R.Manickavel, B.Sc
Nominee of Local Society
13. Mr. P.M.S.N.K.N.Anandavel, B.E.,
Nominee of Local Society
14. Er. N.Mareesh
Nominee of Alumni
15. Mr. Malaya Rout
Industrialist

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Item no.	Agenda items	Points discussed / resolution
020.01.00	Welcome address	The Principal and Chairman of IQAC welcomed the members. He proudly announced that there had been 298 offers in placement so far, with an average income of 3.63 LPA and the admission for this academic year 2021 – 2022 was more than 85%.
020.02.00	Approval of the Minutes of the 19 th meeting	The IQAC coordinator presented the minutes of the previous IQAC meeting. He also presented the action taken report. 019.04.00 - As per the suggestion given in the previous meeting, the feedback forms had been revised. It was resolved and approved. 019.05.00 - Informed that more importance was given to the Employability Enhancement courses in the R2021 curriculum and steps were taken to introduce NEP in the R2021 curriculum. It was also informed that the website was constantly updated.
020.03.00	Progress report for the period from June 2020 – December 2021	The progress report for the period June 2020 – December 2021 was presented by the IQAC coordinator. The presentation included the Annual Quality Assurance Report (AQAR) to be uploaded for 2020 - 2021 in the NAAC web portal. The process of AQAR submission, Regulation 2021 of KCET (salient features of Regulation R2021, common curriculum for the R2021 batch in the First Year) and Academic Bank Credit System were explained.
020.03.01	Criterion I – Curricular Aspects	
020.03.02	Criterion II – Teaching Learning Evaluation	
020.03.03	Criterion III – Research, Innovations and Extension	

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020.03.04	Criterion IV – Infrastructure and Learning Resources	<p>The institution offers Mathematics laboratory (Math Lab & Excel) and Coding Techniques to first-year students (R2021) to improve their caliber and employability. The teaching-learning (online classes through MS TEAMS), evaluation (End semester examinations in online through HIREMEE Platform, internal assessment through MS TEAMS) were explained. The research paper per teacher ratio was 0.94 during the 2020 - 2021. Further, it was informed that the faculty are constantly motivated to file patents, publish research articles in SCI / Scopus / UGCCARE journals, apply their project proposals to various funding agencies. The roadmap of the institution for five years, year plan (2021 - 2022) of IQAC and other quality initiatives were also discussed.</p> <p>The SWOC analyses of the institution were also discussed. The IQAC coordinator requested for the following:</p> <ol style="list-style-type: none"> 1. An audio-visual room with appropriate facility to create E-content. 2. Upgradation of the examination management system and library management system. 3. Seed money for research. 4. Environmental, energy and green audit from certified auditors periodically. <p>The members lauded the efforts taken by IQAC towards the implementation of quality in all activities.</p>
020.03.05	Criterion V – Student Support and Progression	
020.03.06	Criterion VI – Governance, Leadership and Management	
020.03.07	Criterion VII – Institutional Values and Social Responsibilities	

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020.04.00	<p>New Formats to Consider and Approve: Since we got autonomous, all the academic related formats had been revised and submitted for approval. Examination related formats had also been newly created and submitted for approval.</p>	<p>The IQAC coordinator explained the requirement for changing the formats. It was informed that all formats would be sent to the members through Email.</p>
020.05.00	Any other Items	<p>The members emphasized on developing curriculum that meets the industry needs. They also emphasized the importance of creating entrepreneurs. It was insisted that all faculty members should perform their work meticulously and secure the weightages in all metrics of AQAR because NAAC score is based on a five-year average. IQAC members insisted that research culture should be established and all faculty members should enjoy the joy of learning. This should become one of the best practices of the institution. Er. Mareesh appreciated the institution activities during the Covid-19 pandemic. He suggested that online mode of communication should be strengthened to meet alumni and for alumni interaction. He also stated that a virtual interview hall should be established because many organizations have begun online interviews. The Principal informed that at present nearly 6500 alumni have been connected through social media. Mr. Malaya insisted that research related to electric vehicles needs to be initiated. He also informed that he would provide support in the projects related to electric vehicles.</p>

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		It was informed that New HR Manual and Institutional Rules / Policies will be implemented from this year. Performance Allowance (PA) will be based on faculty performance based approval system.
020.06.00	To fix the date for next meeting	The next meeting will be on the fourth week of April 2022.
020.07.00	Vote of thanks	Dr. A. Anandh, the NAAC coordinator proposed the vote of thanks.



IQAC Coordinator

Dr. L. Ganesh Moorthy, M.Tech, Ph.D.,
Coordinator
Internal Quality Assurance Cell
KAMARAJ College of Engineering and Technology
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PRINCIPAL

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