

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
OF  
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY**  
S.P.G.ChidambaraNadar – C. Nagammal Campus, S.P.G.C. Nagar,  
**K. Vellakulam 625 071 Near VIRUDHUNAGAR (Madurai dt).**

Phone : 04549 – 278791, 278171

Fax : 04549-278172 E-mail : mail@kamarajengg.edu.in

*Dr. ANANT ACHARY*  
CHAIR PERSON

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Date: 21.07.18

**PROCEEDINGS OF THE 12<sup>th</sup> INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**MEETING OF KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY,**  
**HELD AT 11.00 AM ON 21.07.18**

**MEMBERS PRESENT :**

Thiruvallur

1. Dr. Anant Achary, M.Tech., Ph.D.,  
Principal,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Chairman of Internal Quality Assurance Cell (IQAC)**
2. Dr. T. Dhanalakshmi  
HOD / Department of Chemistry,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Coordinator of Internal Quality Assurance Cell (IQAC)**
3. Mr.R. Mahesh Kumar,  
Chairman,  
KAMARAJ College of Engineering and Technology Managing Board,  
Virudhunagar.  
**Management Representative**
4. Mr.M. Rajesh, M.Com.,PGDPMIR.,  
Office Manager,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Administrative Officer**
5. Mrs.S. Manohari, M.Com.,M.Phil.,M.L.I.S.c.M.Phil.,  
Librarian,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Administrative Officer**
6. Dr. M. Vasanthi, M.Sc,Ph.D.,  
HOD / Department of Biotechnology,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**

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7. Dr.S. Senthil, M.E.,Ph.D.,  
HOD / Department of Mechanical Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
8. Dr.S. Kalyani, M.E.,Ph.D.,  
HOD / Department of Electrical and Electronics Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
9. Dr. R. Suresh Babu, M.E.,M.B.A.,Ph.D.,  
HOD / Department of Electronics and Communication Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
10. Dr. P. Subathra  
Professor/Department of Information Technology  
Kamaraj College of Engineering and Technology  
Virudhunagar  
**Teacher**
11. Mrs. R. Ramya, M.E., Ph.D.,  
Assistant Professor (Selection Grade),  
Department of Computer Science and Engineering,  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
12. Dr. K. Thanalakshmi, MSc, MPhil, PhD  
Associate Professor (Selection Grade),  
Department of Maths  
KAMARAJ College of Engineering and Technology,  
Virudhunagar.  
**Teacher**
13. Dr. R. Lakshmi  
Professor/Department of CIVIL Engineering  
Kamaraj College of Engineering and Technology  
Virudhunagar  
**Teacher**

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14. Dr. N. Sundarrajan  
Associate Professor/Department of English  
Kamaraj College of Engineering and Technology  
Virudhunagar  
**Teacher**
15. Mr. M. Nandhaguru  
II year IT  
**Student Representative**
16. Ms. C. Ommounica  
III year/MTR  
**Student Representative**

**Special Invitees**

**Prof. Pathinettam Padiyan**  
**Research Consultant,**  
Kamaraj College of Engineering and Technology  
Virudhunagar

SI. No	SUBJECT	RESOLUTION
a.	Welcome	Our Prinicpal, Chairman, IQAC welcomed the members.
b.	Approval of the minutes of the meeting held on 28.04.18	The minutes of the previous IQAC meeting and the action taken report were presented. The minutes of the meeting held on 28.04.18 was approved by the IQAC members.
c.	Presentation by the Coordinator, IQAC	A report was presented on the programmes conducted, publications and the achievements of the faculty and students from 01.07.17 to 30.06.18. Modifications / corrections in PBAS, TRA and SS were presented for approval. <b>R2017 based Discussion</b> <ol style="list-style-type: none"> <li>1. Highlights of the R2017 was discussed</li> <li>2. It was decided that the II year chairpersons will disseminate the R2017 to the IInd year students as well as the first year chairpersons.</li> <li>3. It was also suggested that suitable representation should be made to the University regarding some additional details needed in regulation for the arrear papers, electives etc.</li> <li>4. It was also decided that the internal mark policy for the regular papers will be followed for arrear papers also. The students should submit assignments and appear for the Unit tests.</li> </ol>

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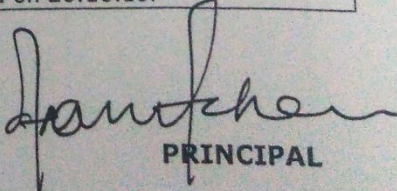
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d.	Presentation by the Principal	The Principal, Chairman, IQAC, presented strategies to improve Internal quality. <ol style="list-style-type: none"> <li>1. Unit test based on GC subcommittee recommendations. No slip test</li> <li>2. 60 minute period</li> <li>3. Empowerment of Class chairpersons to take local decision at their level to decide on support system requirement.</li> <li>4. All faculty should use ERP software. Students attendance monitoring in progress.</li> </ol>
e.	New formats	The following formats were presented for approval and all the members accepted for further usage. <b>F. No. F25.1</b> Choice Based Credit System (CBCS) course registration form <b>F. No. F26.1</b> Extracurricular Registration form <b>F. No. F26.1a</b> Extra Curricular Activity Report
f.	Any suggestions/recommendations	<ol style="list-style-type: none"> <li>1. The members suggested that all videos and ppts should be sent to the students in advance before the class.</li> <li>2. Librarian should send Monthly report on library visit by students and faculty to the principal.</li> <li>3. The members suggested that to monitor the effective functioning of the Technical clubs, a nominal membership fee of Rs. 100/- per annum may be collected from the students.</li> <li>4. A format to award the best mentor was discussed. Er. Sudalaimani, AP/EEE was appreciated for his effort to create criteria and format to judge best mentor. However some improvements in the format were needed to capture more details. Hence he was advised to improve with some more details.</li> </ol>
g.	Date for next meeting	The next meeting is scheduled on 20.10.18.

P. Shanmugavelu  
IQAC Coordinator

  
**PRINCIPAL**